

Installation instructions for copying old Prairie Labs database.

Before installing the new software, you must copy your old Prairie Labs database (if any) into the new one. Please follow these steps carefully:

- 1.) Open:
 - a.) My computer either from the desktop or from the start menu found in the lower left corner of the screen.
 - b.) Local disk (C:)
 - c.) Program files icon
 - d.) Prairie Labs folder

- 2.) Go to the tools drop down menu at the top of the screen located between 'Favorites' and 'Help'. Click on it once.
 - a.) Click on 'Folder Options.' at the bottom.
 - b.) Click on the tab at the top of the menu entitled "view".

- 3.) Look in the "Advanced Settings" box. Find the "hidden files and folders" heading.
 - a.) Click on the circle next to the "Show hidden files and folders" subheading. (There should be a green dot in the circle next to it).
 - b.) Click "Apply" then click "Ok" at the lower right part of the "Folder Options" box. You should now see a director entitled either RTI_fitting or RTI_Fitting.mdb. This is your client database.

To transfer the RTI_Fitting database to the new software

Place the cursor arrow over the RTI_Fitting or RTI_Fitting.mdb directory. Push and hold the left button on the mouse while on the RTI_Fitting icon. (It should turn blue). Now move the mouse so you are dragging that directory over to the desktop. (As you are moving it, a circle with a line through it will appear until you get it to the desktop). When you reach the desktop, let go of the button on the mouse. The RTI_Fitting directory should now be there and not in the Prairie Labs folder. You now have transferred the client database to the desktop.

At this time, you can install the 2.1.27 version of the Prairie Labs software. Simply insert your new disc of version 2.1.27 and follow the instructions. After this is done, repeat steps 1a-1d. At this time you can drag and drop the RTI_Fitting icon off of the desktop back to this folder. (Windows will ask if you want to replace the current RTI_Fitting directory with this one. Click 'Yes' and exit). At this time you will have completed transferring your client database to the new software.